Position Title: Faith Formation Religious Education Youth Mentor
First Universalist Church of Denver 4101 E. Hampden Ave, Denver, CO 80222

Overview: As a Unitarian Universalist congregation, all staff members are expected to promote and reflect the principles and values of First Universalist Church. Serving as support for FFRE programs and ministry in general, and working as part of the FFRE Staff Team as needed to support the Mission of creating a community for connection, renewal and transformation. Following Safe Congregations guidelines and completing a background check release form will also be required.

Hours & Schedule:
This position is a 10 hour per week position. We do not compensate for overtime or flex time unless it is approved in advance, in writing, by your Supervisor. Weekly Sunday morning presence is required, unless time off has been requested and approved.

Youth Mentor:
The Youth Mentor is responsible for coordinating all programming for 9-12 grade students including but not limited to all YRUU programs. In addition to coordinating these programs the Youth Mentor will be working to make meaningful connections with our youth with the goal of building lasting personal relationships.

General:
- Serve as support for the FFRE Staff team, programs, and ministry in general, and as needed to support the mission of creating a community for connection, renewal and transformation.
- Be available to step in, if needed in the classroom or workshop.
- Ensure that classrooms are safe and appropriate for classes on Sunday mornings.
- Coordinate Sunday morning classes for 9-12th grades.
- Schedule and communicate with volunteers 9-12th grade programs.
- Maintain online sign-up-genius with accurate times and dates.
- Adapt, modify, augment curriculum lesson plans from pre-existing vetted and written curricula as needed.
- Obtain, provide or prepare lesson specific materials or tools.
- Plan upcoming yearly programming with DFF.
- Other job duties as assigned by a Supervisor.

Communication:
- Communicate with the teachers, parents, students, and other staff about the program for 9-12th Grades. Includes face-to-face conversations, phone calls, and emails.
- Encourage teachers to use all of our seven sources and refer to our seven principles often.
• Be aware of community needs so we can better serve our children, youth, and families.
• Maintain close communication and collaboration with the Director of Faith Formation, including regular updates on events, classes, volunteers, and youth, and communication about any program needs.
• Attend FFRE staff meetings and occasional FFRE Committee meeting and/or retreats.

Volunteer Recruitment & Support:

• Recruit and develop volunteer advising teams of 3-4 people per team, in accordance with Safe Congregations guidelines.
• Provide support for meetings and trainings to our teacher volunteers as needed. Shared responsibility with DFF.

YRUU Responsibilities:

• Provide leadership and guidance for the High School youth group sessions – grades 9th through 12th.
• Coordinate volunteers for Youth Conferences.
• Provide support to our youth group, which encourages positive and healthy leadership.
• Support youth in the program by seeing what kind of activities they respond to best and tailoring in-class and out-of-class offerings that will meet the youth's’ needs.

Reports to: Director of Faith Formation
Supervises: Volunteers
Education: Bachelor’s Degree preferred.
Experience: One to five years’ professional or volunteer experience working with children and/or youth in a religious or related setting. A background check is required.
Compensation: $15.00-$20.00/hour for 10 hours per week

To apply for the position please send your resume and cover letter to Yvonne Wilken Director of Faith Formation and Religious Education at yvonne@firstuniversalist.org