Position Title: Faith Formation Religious Education Nursery and Childcare Caregiver
Reports to: Nursery and Childcare Coordinator
Compensation: Hourly wage
Hours: Part-time, up to 7 hours a week
Schedule: Sunday mornings and occasional evenings or weekend events

General Job Responsibilities
1. Childcare
   a. Care and supervise of children ages 6 months and up.
   b. Interact in an appropriate manner with children.
   c. Notify guardian if their child is inconsolable after five minutes.
2. Safety
   a. Maintain a safe and clean environment.
   b. Be aware of exits in case of an emergency.
   c. Follow First Universalist Safety Policies and Procedures
   d. Follow the rule of three procedure.
      i. There must be two background checked adults with children at all times.
   e. Assure that children are signed in and then signed out by approved guardians.
   f. Make sure each child has a name tag with list of known allergies
   g. Ensure any and all food that is given to the children are appropriate for them, i.e. allergies.
3. Skills
   a. Infant/children CPR certification
   b. First Aid Certification
   c. Ability to lift 20 pounds
   d. Knowledge of universal precautions
   e. Knowledge of early childhood development
4. Must be at least 18 years old and able to pass a background check

Please send notice of interest to Faith Formation and Religious Education Director Yvonne Wilken at: yvonne@firstuniversalist.org